# North Tamerton Parish Council

Minutes for the Ordinary Meeting

Monday 15th April 2019

**All meetings are open to the press and public unless the Council decides otherwise**

**1. Public question time** (15 minutes allowed for this)

No public present

**1a. To receive County Councillor’s report on Matters Arising**

CCllr Chopak was unable to attend.

Zoe Burnard-Johns (Community Link Officer for Bude) introduced herself and gave a brief overview of her role, particularly with regard to Neighbourhood Planning. Zoe also arranges the quarterly Community Network Panel meetings. She works at both the Liskeard and Bude offices and can be contacted on her mobile (Clerk to circulate details). Ali Worth is the new Community Support Assistant.

**2. The Opening, Councillors present**

The Meeting was opened by the Chair, Cllr Beesley with 4 Councillors present. Cllr Gerry, Harper, Snowden, Willetts. Beth Sachs – Clerk.

**3. Apologies for absence with reasons**

Cllr Ravenscroft

Cllr Bluett

It was **resolved** to accept the apologies.

**Proposed: Cllr Snowden Seconded: Cllr Gerry unan 19/001**

**4. Declarations of interest & dispensations**

Declaration of interest from Cllr Beesley – Grant application from Tamerton Times (item 10.1)

**5. To receive and approve the Minutes of:**

Ordinary Meeting Monday 18th March 2019

It was **resolved** that the Minutes be confirmed as an accurate record

**Proposed: Cllr Harper Seconded: Cllr Snowden unan 19/002**

**6. To receive Clerk’s report on Matters Arising:**

Road at Little Willsworthy – response from Cornwall Council stating that it does not require attention at the present time. Clerk to respond to Cornwall Council and request a visit on a wet day when there is visible run-off and discharge of water on to the public highway.

Silver Cups – awaiting Parish information from Cllr Beesley.

1-5 Victory Road – HM Land Registry (costing). Clerk to obtain title deeds and send off signed cheque to HM Land Registry.

**7. Planning**

Any late applications received will be discussed under this section

**7a. To discuss and make a Consultee comment on Application:**

**PA19/02669** | Non material amendment application relating to PA11/03531 regarding changes to windows and doors with external walls as smooth coloured render (Nudura (ICF) constuction) | Trehendra Boyton Launceston Cornwall PL15 9RN.

Cllrs could not access the original plans on the Cornwall Council website so resolved to make no comment.

**Proposed: Cllr Beesley Seconded: Cllr Snowden unan 19/003**

**7b. Decisions**

**PA19/00676/PREAPP** | Exception notice for the removal of limb from a mature Beech tree. | Ogbeare Hall North Tamerton Holsworthy Cornwall EX22 6SE

**8. Portfolio Reports:**

**Transport & Roads –**. Nothing to report.

**BCN** –.Cllr Beesley attended the meeting on the 8th April at the Parkhouse Centre, Bude. He reported that Stratton MIU will remain closed until at least October 2019.

**Parish Hall –** Nothing to report.

**Planning –** Clerk to contact CCllr Chopak for an update regarding static caravans on the Boyton to North Tamerton Road.

**IT** – Cllr Ravenscroft emailed an update.

**9. Correspondence**

CALC Newsletter – noted

Community Governance Review for Cornwall – email forwarded 28/3/2019

Cornwall Association of Local Councils – Membership Form 2019/20. Clerk to fill in details and return.

Boyton Parish Council (Local Governance Review) re possible meeting – clerk to reply to Boyton Parish Clerk.

**10. Agenda Items**

1. To **discuss** and **resolve** on grant applications received.

Tamerton Times - £960.00 for printing and publishing costs. Cllrs resolved to pay the full amount out of the Community Benefit fund.

**Proposed: Cllr Snowden Seconded: Cllr Willets unan 19/004**

2. To **discuss** Annual Parish Meeting outcomes.

Cllrs briefly discussed the outcomes from the Annual Parish Meeting held on the 5th April. Next year it’s hoped to make the meeting more of an informal parish social event.

3. To **review** and **resolve** to adopt the new NALC Model Standing Orders including CALC variations.

Deferred to a future meeting.

4. To **discuss** and **resolve to set** a date for a community litter pick.

Saturday 18th May at 2pm (meet at Victory Hall). Cllr Beesley will put a note on the noticeboard.

**Proposed: Cllr Beesley Seconded: Cllr Snowden unan 19/005**

5. To **discuss** and **resolve** to adopt new NJC pay scales for 2019-2020.

Cllrs resolved to adopt the new pay scale.

**Proposed: Cllr Beesley Seconded: Cllr Gerry unan 19/006**

6. To **note** 2019/20 S137 expenditure limit (£8.12).

7. To **resolve** to **appoint** an internal auditor for the Annual Governance and Accountability Return 2018/2019.

Cllrs resolved to appoint an internal auditor for the Annual Governance Review.

**Proposed: Cllr Beelsey Seconded: Cllr Gerry unan 19/007**

8**.** To**prepare and review** the Annual Governance Statement and **resolve** to **approve** it (Annual Governance and Accountability Return 2018/2019).

Cllrs prepared, reviewed and approved the Annual Governance Statement.

**Proposed: Cllr Snowden Seconded: Cllr Harper unan 19/008**

9. To **consider** and **resolve to approve** (to be signed and dated by the Chairman) the Accounting Statements (Annual Governance Statement and Accountability Return 2018/2019).

Cllrs considered and approved the Accounting Statements.

**Proposed: Cllr Harper Seconded: Cllr Gerry unan 19/009**

10. To **discuss** unmetered supply to BT phone Box following Western Power Distribution letter.

Cllr Snowden will fill in the form and return to WPD.

**Proposed: Cllr Beelsey Seconded: Cllr Willetts unan 19/010**

11. To **discuss** and **resolve** on grass cutting contract for the year.

Andrew Knight has unfortunately had to give up the contract this year. Cllr Beesley will put a note on the noticeboard requesting tenders and Cllr Snowden will put it on the Facebook page (deadline 30th April 2019).

**Proposed: Cllr Gerry Seconded: Cllr Snowden unan 19/011**

12. To **discuss** parking on Victory Road.

Cllr Beesley had a complaint regarding the parking on Victory Road. Clerk to contact CCllr Chopak regarding this issue.

**Proposed: Cllr Snowden Seconded: Cllr Gerry unan 19/012**

**11. Accounts**

**11a. Balances 31st March 2019**

Current Account £ 6,586.75

Reserve £ 5,008.92

Community Benefit Balance £ 7,963.66

**11b. To Approve Accounts for Payment including:**

Clerk Wages, Mileage and Expenses Chq 426 £173.71

HMRC Tax (balance on account) Chq 427 £72.00

CALC Annual Subscription Chq 428 £184.80

MGS Printer Ink Chq 429 £35.46

HM Land Registry (titles) Chq 430 £4.00

Mant Leisure Remembrance Bench Chq 431 £1,302.00

Tamerton Times Community Benefit Chq 432 £960.00

**To Note Income**

It was **resolved** to approve the accounts for payment.

**Proposed: Cllr Beesley Seconded: Cllr Willets unan 19/013**

**12. Items for May Agenda**

Grass cutting

**The next meeting of the Parish Council will take place on Monday 20th May 2019 at 19:30**

**The meeting closed at 21:00**