# North Tamerton Parish Council

Minutes for the Ordinary Meeting

Monday 21st September 2020

**The meeting took place via Zoom due to Covid-19 restrictions**

**1.Public question time** (15 minutes allowed for this)

**1a. To receive County Councillor’s report on Matters Arising**

CCllr Chopak reported the following;

* Local announcements regarding COVID-19 are possible in the next few days.
* The Bude Area Network panel has been designated as the community hub should a local lockdown come into force.
* Bude and Launceston swimming pools remain closed until further notice due to difficulties with social distancing.

**2. The Opening, Councillors present**

The Meeting was opened by the Chair, Cllr Beesley with 4 Councilors present Cllr Snowden, Cllr Ravenscroft, Cllr Willetts and Cllr Harper Clerk – Beth Sachs

**3. Apologies for absence with reasons**

Cllr Gerry – personal

**Proposed: Cllr Snowden Seconded: Cllr Willetts unan 20/025**

**4. Declarations of interest & dispensations**

None

**5. To receive and approve the Minutes of:**

Ordinary Meeting Monday 20th July 2020

It was **resolved** that the Minutes be confirmed as an accurate record.

**Proposed: Cllr Ravenscroft Seconded: Cllr Harper unan 20/026**

**6. To receive Clerk’s report on Matters Arising:**

**Unmetered Supply to Phone Box**. The Clerk has contacted 8 different electricity suppliers but none will take on the unmetered supply to the phone box to power the defibrillator. Assistance has been requested from Western Power Distribution to resolve this on-going issue.

**Cornwall Housing re railings**. The Clerk reported the unsafe railings to Cornwall Housing via email. An acknowledgement email was received but no remedial work has been undertaken to date. The Clerk will contact Cornwall Housing again.

**7. Planning**

Any late applications received will be discussed under this section

**7a. To discuss and make a Consultee comment on Applications:**

**7b. Decisions**

PA20/05989 | Works to tree namely - removal of Ash Tree subject to a Tree Preservation Order(TPO) | The Coach House North Tamerton Holsworthy Cornwall EX22 6SE. APPROVED

**8. Portfolio Reports:**

**Transport & Roads –** An update was given regarding the new village road signage. Cllr Beesley has been in contact with Oliver Jones and discussions are on-going regarding placement of signs. Cllrs discussed the idea of putting up a road sign specifically related to driving with due care and attention with regard to horses.

**BAN** – The next meeting is on the 29th September and will focus on planning issues.

**Parish Hall –** Nothing to report.

**Planning –** A formal enforcement case has been opened in respect of works being undertaken near Thistledown, Linhay and Westcott. CCllr Chopak will request an update from the Enforcement Officer.

**IT –** Cllrs have now set up their new email addresses – details can be found on the North Tamerton website. Cllr Snowden is currently working with Open Reach with a view to get fibre installed in the parish.

**Emergency Plan –** Nothing to report.

**9. Correspondence including:**

CALC Newsletter

Cornwall Council COVID 19 email updates (forwarded)

Community Governance Review update

**10. Agenda Items**

1. To **resolve** to adopt the following policies (circulated)

Financial Regulations

Risk Assessment Policy

FOI Policy

Complaints handling

GDPR

Privacy Notice

Recording Policy

Social media Policy

Cllrs resolved to adopt the policies. Cllr Ravenscroft will ensure they are uploaded onto the website.

**Proposed: Cllr Beesley Seconded: Cllr Willetts unan 20/027**

1. To **discuss** and **resolve** to approve the Budget 21/22

After discussion, Cllrs resolved to maintain the current precept level for 2021-22

**Proposed: Cllr Beesley Seconded: Cllr Snowden unan 20/028**

1. To **sign** Clerks Pension Form

Chair to sign form

1. To **resolve** to co-opt new Cllr onto Parish Council

Cllrs resolved to co-opt Cllrs David Barnes onto the Parish Council. The Clerk will forward Cllr Barnes the Register of Interests form, Acceptance of Office form and induction pack.

**Proposed: Cllr Beesley Seconded: Cllr Snowden unan 20/029**

1. To **discuss** replacement bench quotes

To date only 1 quote has been received from David Ogilvie Engineering. Cllrs agreed to go with the KC bench 1500mm. The Clerk will place the order.

**Proposed: Cllr Snowden Seconded: Cllr Willetts unan 20/030**

1. To **discuss** highways issues (placement of new road signs)

Discussed previously

**11. Accounts**

**11a. Balances 1st September 2020**

Current Account £12,829.88

Reserve 5,020.78

**11b. To Approve Accounts for Payment including:**

Lee Marshall Grass Chq 482, 483 £400.00

B Sachs Clerk Wages (Jul + Aug) Chq £ 213.55

Virgin Clerks Pension Chq £ 10.74

HMRC Tax Chq £ 80.00

Lee Marshall Grass Chq £200.00

David Ogilvie Bench Chq £tbc

**To Note Income**

**Proposed: Cllr Snowden Seconded: Cllr Willetts unan 20/031**

Cllr Willetts extended his thanks to Edna Denford for cleaning the bus shelter.

**Items for October Agenda**

Car Park Transfer

**The next meeting of the Parish Council will take place on Monday 19th October 2020**

**The meeting closed at 21:00**