

North Tamerton Parish Council

Monday 16th January 2023

The meeting of North Tamerton Parish Council was held on the above date at 7:30pm, in Victory Hall.

Councillors Present:

Chairman Cllr Snowden, Cllr Gerry, Cllr Barriball, Cllr Harper, Cllr Kite, Cllr Britton.

Also in attendance: Clerk Julie Gray.

1 member of the public was present for the meeting.

Cllr Snowden opened the meeting and welcomed everyone.

Welcome New Councillor & Councillor Declaration.

a) The Chairman welcomed the new Councillor.

b) Councillor Britton signed an Acceptance of Office Declaration in the presence of the Clerk.

Record and Approve Apologies.

01.23/01:

All Councillors were in attendance.

Confirm the Minutes of the previous Meeting.

01.23/02:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Monday 21st November 2022. Proposed Cllr Gerry. Seconded Cllr Kite. 5 in favour. 1 abstained, due to not being present at the previous meeting. The Chair, Cllr Snowden signed them as a correct record.

Declarations.

01.23/03:

- (i) There were no Declarations.

Dispensations.

01.23/04:

- a) There were no dispensation requests.

Matters Arising.

01.23/05:

- (i) None.

Report from Cornwall Councillor.

01.23/06:

The Cornwall Councillor was not in attendance.

Public Participation.

01.23/07:

A member of the public had a number of points.

- Agenda 16 – spoke in favour of the grant application.
- Agenda 12 – requested the Parish Council to ensure the availability and the maintenance of the

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defibrillator.

- Agenda 12 – requested review of the Council’s website with a view to enabling admin rights to user groups named on the site.
- Agenda 13 – a gardening club was set up in the Autumn and it was suggested the telephone kiosk become a share/swap/sell seeds, plants and excess crops.
- Agenda 17 – the car park surface needs repair. It was also suggested that conditions of use for the car park are displayed.

Correspondence.

01.23/08: – all correspondence circulated via email.

- (i) None

Planning.

01.23/09:

a) Decision Notices/Updates:

- (i) None

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) None.

***Agenda item 15, Woodland Strip, was brought forward in the list*.**

01.23/10:

There is concern about the woodland strip opposite Wilsworthy Farm that has been brought to the Parish Council’s attention. Land has been purchased and hard standings have been put in for pods. There is concern about trees that have been / may be cut down. Cllr Harper has spoken to Cornwall Council. They are going to visit the site and Cllr Harper will report any feedback from them.

BT and SSE Accounts.

01.23/11:

Cllr Snowden is attempting to terminate the BT contract - BT have requested payment details, as the nominated person on the account has left the area and there are no contact details for them, and they will authorise Cllr Snowden to deal with the account.

The Clerk has tried to contact SSE to terminate the contract and pay the outstanding amount but was transferred to 3 different departments and put on hold. The Clerk will keep trying.

Review of Councillor Contact Details – to be published online.

01.23/12:

Photographs are requested to update the website along with Cllrs contact details.

Review of Parish Council Activities.

01.23/13:

Review of financial commitments, both direct and indirect.

Regular commitments are:

BT broadband.

Phone box power – this is in the process of being terminated.

Defibrillator.

Website hosting.

Grass cutting.

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Salary.
Pension.

Review of regular activities the Parish Council is involved in:
Annual Parish Meeting.
Remembrance Sunday.

There used to be a Parish Shoot – Cllr Gerry will find out if this is still ongoing / can be restarted. There was a Cup involved in the Shoot. The Clerk will investigate whether the Cup is covered under the insurance.

Review of Clubs / Services.

01.23/14:

All clubs/services done by parishioners with contact details are listed in the back of the 'Tamerton Times'. There is also a Craft and Chat and the Gardening Club has just been set up.

Coronation.

01.23/15:

Cllr Snowden, Cllr Kite and Cllr Britton will set up a working party with the Hall Committee to come up with suggestions.

Some suggestions put forward at the meeting were to televising the Coronation and have a BBQ.

Coronation mugs for children in the Parish.

There will be an update at the next meeting.

Woodland Strip.

01.23/16:

This Agenda Item 15 was brought forward at the discretion of the Chairman and discussed at Agenda Item 10

Funding Application.

01.23/17:

An application was received for the hall heating/lighting to be CB-funded, so locals aren't charged for using the hall. It was discussed advising the Hall Committee that a deposit be requested for any free use of the Hall.

It was proposed that a CB grant of £1,271 was awarded to the Victory Hall Board of Charities Trustees by Cllr Snowden. Seconded Cllr Kite. Unanimous

Portfolio Reports:

01.23/18:

Transport & Roads – The car park is in a bad state of repair. The Clerk will email C Sims concerning this. There is also an issue with a road being narrowed due to hedge growth. Cllr Britton will discuss with the owner of the hedge.

BCNP meeting – Cllr Kite will attend the online meeting Wednesday 25th.

Parish Hall – Cllr Kite reported that there was an AGM and all members were re-elected. Burns Night is coming up and tickets can be ordered from Cameron.

Planning - no update.

IT – Cllr Snowden will review the website.

Emergency Plan – no update.

Roles and Responsibilities – Deferred.

General Parish Maintenance – no update.

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Adult Social Care – deferred.

To receive oral or written reports and authorise any action.

01.23/19:

a) Chairman.

There was no report this month.

b) The Clerk.

The Clerk has registered with HMRC.

The CilCA training is £360 with a commitment of 200 hours, 12 months long and begins March. The Clerk will contact the trainers and discuss what is involved.

The Clerk discussed the use of the printer and shared costs across the Parishes the Clerk is responsible for. The Clerk can confirm that BACS payments are possible.

The Clerk enquired as to updated Councillor details – contact, Register of Interests and Code of Conduct training. The Clerk will email the Councillors the Code of Conduct web training, a new Register of Interest form and check details with Cornwall Council.

Emails.

01.23/20:

There is no objection to the Clerk changing the Parish Council email address.

Banking.

01.23/21:

It was proposed by Cllr Snowden that the Clerk, J Gray, be added as a signatory; the previous Clerk be removed; that the Clerk shall obtain online banking. Seconded Cllr Barriball. Unanimous.

It was resolved that:

- The Authorised Signatories in the current mandate, for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories.

And the current mandate will continue as amended.

Finance & Legislation.

01.23/22:

- a) Ratification of payments totalling £987.78 as per November - January schedule. It was resolved to ratify the payments. Proposed Cllr Gerry. Seconded Cllr Barriball. Unanimous.
- b) To note Bank reconciliations.
- c) To note Income & Bank Balances as per the schedule and reconciliations.

Co-option of new Councillor.

01.23/23:

Cllr Snowden reported no update this month.

Secondary Portfolio Holders.

01.23/24:

This was deferred.

Urgent Matters raised with the Chairman since the Agenda was published.

01.23/25:

None.

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Date of next meeting and note items from Councillors for the Agenda.

01.23/26:

20th February 2023

APM – date, invitations

Asset Review

SLM cct

Meeting closed at 9.23pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

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