

North Tamerton Parish Council

Monday 17th April 2023

The meeting of North Tamerton Parish Council was held on the above date at 7:30pm, in Victory Hall.

Councillors Present:

Chairman Cllr Snowden, Cllr Gerry, Cllr Barriball, Cllr Harper, Cllr Kite, Cllr Britton.

Also in attendance: Clerk Julie Gray and Cllr N Chopak.

4 members of the public were present for the meeting.

Cllr Snowden opened the meeting and welcomed everyone.

Record and Approve Apologies.

04.23/77:

All members were in attendance.

Confirm the Minutes of the previous Meeting.

04.23/78:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Monday 20th March 2023. Proposed Cllr Barriball. Seconded Cllr Gerry. Unanimous.

Declarations.

04.23/79:

- (i) There were no Declarations.

Dispensations.

04.23/80:

- a) There were no dispensation requests.

Matters Arising.

04.23/81:

None.

Report from Cornwall Councillor.

04.23/82:

Cllr Chopak has attended planning meetings where it was indicated that applications will not be refused if the only issue is drainage.

The Community Area Partnership's first meeting will be on the 12/6/23 at St Genny's, which is approximately half way for the outlying parishes. Cllr Chopak advises attendance if possible. Future meetings will be hybrid – online and in person.

On 10/5 there will be a workshop at the Parkhouse, 6-8pm re funding applications to the Shared Prosperity Fund.

The Mayor proposal has been scrapped.

There have been many complaints about the Ruby Medical Organisation. The Practice Manager at Stratton has resigned. The Chief Executive of the Health Group working together is going to visit the overnight service at Stratton.

Public Participation.

Signed: _____ Chairman. 15/05/2023

04.23/83:

A member of the public spoke in support of PA23/01654. The annex is to be used by the owners and their family is going to move in to the main residence.

A member of the public attended to discuss the Parish Hall Committee. As this was not an agenda item or something that the Parish Council has any involvement in it was suggested that the Parish Hall hold a meeting to consider the situation and the Parish Hall will be added to next month's agenda. If the Parish Hall has anything that the Parish Council can assist with it is happy to discuss this at the next meeting. Cllr Snowden volunteered to attend the next Parish Hall meeting.

Correspondence.

04.23/84: – all correspondence circulated via email.

- (i) NALC Newsletter.
- (ii) Proposed Road Closure Consult.
- (iii) Chief Executive's Bulletin.
- (iv) Cornwall Centre's Charity Ball Invite.
- (v) Chief Executive's Bulletin.
- (vi) Cornwall Council Consultation on Public Space Protection Order.
- (vii) Town and Parish Council Newsletter.
- (viii) Chief Executive's Bulletin.
- (ix) Town & Parish Council Newsletter.

Planning.

04.23/85:

a) Decision Notices/Updates:

- (i) PA23/00811 | Proposed extension together with carport with room over and new entrance / driveway provisions | Tamar View House North Tamerton Holsworthy Cornwall EX22 6RJ.

APPROVED with the condition that the hedge is rebuilt.

Cllr Gerry had enquired if the old drive would be stopped up when they have completed the new drive. The existing driveway is not solely owned by the applicant, and does serve another dwelling, as such they are unable to stop it up.

Cllr Harper enquired whether the road would be closed for the removal of the hedge. The agent does not envisage that road closures or traffic lights will be required as the machinery will pull back the land/hedge from inside the field.

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) PA23/01654 | Construction of self-contained annexe | Hornacott Barton Boyton Launceston Cornwall PL15 9RL.

North Tamerton Parish Council unanimously support the application on the condition that the annex cannot be sold as a separate dwelling.

Proposed Cllr Gerry. Seconded Cllr Snowden.

- (ii) PA23/02673 | Conversion of barn to dwelling | Redundant Barn Adj To Trebarrow North Tamerton Holsworthy Cornwall EX22 6TE.

North Tamerton Parish Council unanimously have no objection to the application.

Signed: _____Chairman. 15/05/2023

Proposed Cllr Gerry. Seconded Cllr Harper.

To receive oral or written reports and authorise any action.

04.23/86:

a) Chairman.

Cllr Snowden requested a review of the portfolio holders at the next meeting.

b) The Clerk.

The Clerk is now a signatory on the NatWest account and the online banking has been set up. The updated signatory mandate appears to not have been actioned therefore the Clerk will complete another mandate. Due to the Parish Council only having six members it was suggested that the authorised signatories be reduced to two when signing cheques.

Proposed Cllr Snowden. Seconded Cllr Gerry. Unanimous.

The Clerk forwarded the Airband offer to the Hall Committee.

There is no need for a BBC licence if the Parish Council is showing the coronation.

The Clerk queried that there was no Information Commission's Office registration fee in the accounts. It was agreed to apply for registration due to data being held.

VAT repayment has been applied for. The Clerk applied for BT VAT also.

Speed Signage.

04.23/87:

Cllr Snowden has ordered the Welcome to North Tamerton signs. It was suggested by Cllr Chopak that speed reduction signs were not applied for as all villages will be 20mph – this is currently being rolled out across the nation.

CAB request for Funding,

04.23/88:

The Citizen's Advice Bureau helped seven parishioners with 117 issues and requested funding of any amount the Parish can give.

The Parish Council do not have any budget for s.137 payments and it cannot be paid from the Community Benefit Fund.

Defibrillator.

04.23/89:

Cllr Barriball received an email that the defibrillator was used. They are now all registered.

The defibrillator training can be in May or June.

After discussion it was decided that a Wednesday evening in June be booked – avoiding the Royal Cornwall Show.

The Clerk will book the training.

Shared Prosperity Fund.

04.23/90:

There has been no response from the Fund yet.

There were a few responses from the leaflet that was circulated to the parishioners. Most wanted a park but there were also votes for a garden. The Expression of Interest was submitted for a playpark but it shall be asked whether both can be undertaken.

Cllr Barriball and Cllr Snowden will attend the workshop on funding applications on the 10th May at the Parkhouse and bring a proposal to the next meeting.

Signed: _____ Chairman. 15/05/2023

Annual Accounts.**04.23/91:**

The clerk provided the Annual Accounts and budget report for the year ending 31.3.2023. These were noted by the Cllrs

Audit 2022/23.**04.23/92:**

The Clerk advised that having looked into the criteria, it appears that North Tamerton Parish Council are exempt from a limited assurance review, as income and expenditure is below the review limit.

Appointment of Internal Auditor.**04.23/93:**

The auditor from last year is happy to undertake the audit again. It was proposed that the same auditor be used.

Proposed Cllr Snowden. Seconded Cllr Gerry. Unanimous

CALC Membership Renewal.**04.23/94:**

The CALC membership is up for renewal.

It was proposed to continue with membership by Cllr Snowden. Seconded Cllr Britton. Unanimous.

Financial Regulation Policy Review.**04.23/95:**

With the NatWest account there is only the Clerk needed to authorise payments online – this scenario is already in the Regulations as long as there is a security check. It was proposed that quarterly checks should be completed. This too is already in the regulations. The Regulations were circulated to the Councillors for review. The Clerk will supply the bank statements and invoices each quarter for review by Cllr Britton as per regulations.

It was proposed the Financial Regulations be accepted by Cllr Snowden. Seconded Cllr Barriball. Unanimous

Parish Shoot.**04.23/96:**

Cllr Gerry has been in contact with a few interested people and Cllr Rowland from North Petherwin has too. There will be a meeting arranged to discuss the details.

Coronation.**04.23/97:**

The Coronation is mainly arranged and there is now a call for volunteers.

Woodland Strip.**04.23/98:**

Cllr Chopak has viewed the area and reported it to enforcement.

Finance & Legislation.**04.23/99:**

- a) Ratification of payments totalling £526.93 as per March-April schedule. It was resolved to ratify the payments. Proposed Cllr Britton. Seconded Cllr Gerry. Unanimous.
- b) To note Bank reconciliations.
- c) To note Income & Bank Balances as per the schedule and reconciliations.

Signed: _____ Chairman. 15/05/2023

Councillors.

03.23/100:

Cllr Britton has posted her Register of Interests form to the Clerk. Once received the Clerk will add to the website and send to Cornwall Council.

The rest of the Councillors have now been added to the Cornwall Council website.

Cllr Kite has completed the Code of conduct training.

Asset Register.

04.23/101:

The Clerk will resend the Asset register and policy to the Councillors.

Urgent Matters raised with the Chairman since the Agenda was published.

04.23/102:

A Parishioner has been picking up litter in the area and suggested litter picking equipment be placed in the kiosk for parishioners to use.

The Clerk will look into the cost of hoops, bags and hi-vis vests.

Pension.

04.23/103:

The Clerk contacted the Pension Fund with the precept amount as per last meeting. The size of the Council is not to do with the precept but the number of employees.

The Clerk will consider other options.

Date of next meeting and note items from Councillors for the Agenda.

04.23/104:

15th May 2023. The Annual Parish Meeting is before the AGM at 7pm

Parish Hall Committee update.

Portfolio Review

Meeting closed at 9.21pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____Chairman. 15/05/2023