

North Tamerton Parish Council

Monday 15th May 2023

The meeting of North Tamerton Parish Council was held on the above date at 7:30pm, in Victory Hall.

Councillors Present:

Chairman Cllr Snowden, Cllr Gerry, Cllr Barriball, Cllr Harper, Cllr Britton.

Also in attendance: Clerk Julie Gray and Cllr N Chopak.

3 members of the public were present for the meeting.

Cllr Snowden opened the meeting and welcomed everyone.

Election of Chairman & Chairman's Declaration.

05.23/105:

Cllr Harper nominated Cllr Snowden for Chairman, seconded by Cllr Gerry with unanimous approval. Cllr Snowden accepted and the Chairman's Declaration was signed and witnessed.

Election of Vice-Chair.

05.23/106:

Cllr Harper nominated Cllr Gerry for Vice Chairman, seconded by Cllr Snowden with unanimous approval. Cllr Gerry accepted the position.

Record and Approve Apologies.

05.23/107:

Cllr Kite sent apologies due to illness.

It was resolved to approve the reason for the apology. Proposed Cllr Barriball. Seconded Cllr Harper. Unanimous.

Confirm the Minutes of the previous Meeting.

05.23/108:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Monday 17th April 2023. Proposed Cllr Barriball. Seconded Cllr Harper. Unanimous. The Chair, Cllr Snowden signed them as a correct record.

Declarations.

05.23/109:

- (i) There were no declarations.

Dispensations.

05.23/110:

- a) There were no dispensation requests.

Matters Arising.

05.23/111:

- (i) The ICO registration was completed and paid.

Report from Cornwall Councillor.

05.23/112:

Signed: _____ Chairman. 19/06/2023

It has been fairly quiet this month.

Refuse and recycling needs to be put out before 7am to be collected. There is a change happening in that lorries are off the road due to being adapted. The parishioners will be receiving wheelie bins for the landfill waste that will be collected fortnightly; and there will be a food waste bin that will be collected weekly with the recycling. This will be rolled out by Autumn. The wheelie bin must still have black bags and if the lid of the bin does not close the householder will be subject to a fine.

Next week there is to be a full council meeting where the election of the Chair and Leader will be held. The new Community Area Partnership meeting is to be held at St Genny's.

Public Participation.

05.23/113:

A member of the parish enquired as to the possibility of beehives. This was not an agenda item but the Chair had information on this and will give the parishioner a contact name to look into this.

Parish Hall Committee Review.

05.23/114:

A report on this was given in the Annual Parish Meeting. The report will be uploaded to the website.

Correspondence.

05.23/115: – all correspondence circulated via email.

- (i) Chief Executive's Bulletin.
- (ii) Duchy Health Charity Cost of Living Fund.
- (iii) Keeping Cornwall Updated.
- (iv) Changes to Rubbish & Recycling Times.
- (v) NALC Newsletter.
- (vi) Planning News for Local Councils & Agents.
- (vii) Keeping Cornwall Updated.
- (viii) Bude & Camelford Community Area Partnership Meeting.
- (ix) Affordable Housing Newsletter.
- (x) Chief Executive's Bulletin.
- (xi) Town & Parish Council Newsletter.
- (xii) Keeping Cornwall Updated.

Planning.

05.23/116:

a) Decision Notices/Updates:

- (i) None.

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) PA23/02976 | Extension and Alterations along with Retrospective consent for lean-to on north east side | Ogbeare Farm Cottage North Tamerton Holsworthy Cornwall EX22 6SE.

The Parish Council has no objection to the planning application.
Proposed Cllr Snowden. Seconded Barriball. Unanimous.

To receive oral or written reports and authorise any action.

05.23/117:

- a) Chairman.

Signed: _____ Chairman. 19/06/2023

The Coronation celebrations were very successful.

The Parish Hall issue has been sorted out with a new committee.

The road signs that were ordered last year will be arriving shortly.

b) The Clerk.

The Clerk has not had any confirmation from the bank that the three Councillors to be removed from the account have been. The Clerk will complete the mandate again and also reduce the signatories to two as otherwise it is difficult if a cheque needs to be signed and someone is away or the Clerk post is vacant.

The Clerk received an email that the mental health QR signs are on their way.

Grant Application,

05.23/118:

Cllr Snowden applied for reimbursement of Coronation expenses and supplied receipts for all expenditure. This was checked by the Clerk.

It was proposed by Cllr Gerry that the expenditure be reimbursed. Seconded Cllr Harper. Unanimous.

Litter Picking.

05.23/119:

There are many organisations that sell a litter picking bundle. These contain:

- Litter Picker
- Hi-Vis Vest to keep safe and seen
- PVC gloves
- Storage bag to keep everything together.
- Hoop

The cost was approximately £45 but it is cheaper to buy separately, as we now do not need the litter pickers.

Cllr Snowden will obtain a hoop and hi-vis vest.

It was proposed that Cllr Snowden be authorised to spend up to £40 on the equipment by Cllr Gerry.

Seconded Cllr Barriball. Unanimous.

Defibrillator.

05.23/120:

The date for the training needs to be changed as the Hall was booked previously on that date. The Clerk will contact the person in charge of the bookings and obtain an alternative date and contact the trainer for confirmation. The event will be advertised on the local boards and in the Parish News if there is time.

Cllr Snowden can be the contact and if needed can open the Hall on the night.

Shared Prosperity Fund.

05.23/121:

There has been no response from the Fund yet. The Clerk emailed requesting an update but the email received was the same one received previously. Cllr Chopak will make enquiries.

Cllr Snowden and the Clerk attended the workshop, which was useful.

Also available in funding is the new round of Community Infrastructure Levy funding that opened on the 3rd April. Community groups can bid for £20k - £100k to alleviate the impact of development and focus on supporting young people. The deadline is the 22nd June for an expression of interest and if successful the group has a further four months to develop it.

It was decided that the Parish Council will host an evening and call for ideas and for members of a committee to undertake the project.

Signed: _____Chairman. 19/06/2023

Portfolio Review.

05.23/122:

It was proposed that Cllr Snowden be the representative of the Parish Council on the Parish Hall Committee by Cllr Snowden. Seconded Cllr Gerry. Unanimous.

Councillor Portfolio	Name of Councillor
Bude Community Network	Cllr Snowden.
Defibrillator	Cllr Harper & Cllr Barriball
Emergency Planning	Cllr Gerry
Finance	Cllr Britton
Parish Hall	Cllr Snowden
Planning	Cllr Harper & Cllr Gerry
Telephone Box	Cllr Harper
Transport (potholes etc)	All Councillors
War Memorial	Cllr Harper
Website	Cllr Snowden

Audit 2022/23.

05.23/123:

a) Internal Audit Update.

The Clerk updated that the Internal Audit has been completed. Invoice received for £40.

b) Section 1 – Approve 2022/2023 Annual Governance Statement.

It was resolved that responses to number 1-8 are affirmative and number 9 not applicable. Proposed Cllr Snowden. Seconded Cllr Barriball. Unanimous. Cllr Snowden signed the statement.

c) Section 2 – Approve 2022/2023 Accounting Statements.

Copies of completed Section 2 have been circulated. The Clerk certified the accounts. It was resolved to approve the Accounting Statements. Proposed Cllr Barriball. Seconded Cllr Snowden. Unanimous. Cllr Snowden signed the statement.

d) Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return.

Confirmation of the dates of the period for the exercise of public rights & Announcement was made by Cllr Snowden.

e) Certificate of Exemption.

Signed: _____Chairman. 19/06/2023

It was resolved that the income and expenditure was agreed and the Parish Council will comply with publication requirements. Proposed Cllr Barriball. Seconded Cllr Snowden. Unanimous. The Certificate was signed by the Clerk and Cllr Snowden.

Policy Review.

05.23/124:

This was deferred until next month.

Parish Shoot.

05.23/125:

There is no further update at this time.

Insurance.

05.23/126:

The insurance company has not sent a quote even though the policy is due to expire the 1st June. The Clerk has emailed the insurance company and is awaiting a response.

Finance & Legislation.

05.23/127:

- a) Ratification of payments totalling £1,943.43 as per April – May schedule. It was resolved to ratify the payments. Proposed Cllr Snowden. Seconded Barriball. Unanimous.
- b) To note Bank reconciliations.
- c) To note Income & Bank Balances as per the schedule and reconciliations.

Councillors.

05.23/128:

There has been an expression of interest from a member of the public concerning joining the Council. Cllr Snowden will update at the next meeting.

Asset Register.

05.23/129:

The Clerk circulated the asset register. The Register was verified unanimously.

Urgent Matters raised with the Chairman since the Agenda was published.

05.23/130:

Cllr Snowden requires a meeting concerning the footpath contract with the contractor. The Clerk will contact and arrange a meeting.

Pension.

05.23/131:

The Clerk has registered the pension with NEST and payment has been made.

Date of next meeting and note items from Councillors for the Agenda.

05.23/132:

19th June 2023

Meeting closed at 9.13 pm

Signed: _____ Chairman. 19/06/2023

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____Chairman. 19/06/2023