

North Tamerton Parish Council

Monday 19th June 2023

The meeting of North Tamerton Parish Council was held on the above date at 7:30pm, in Victory Hall.

Councillors Present:

Chairman Cllr Snowden, Vice-Chairman Cllr Gerry, Cllr Britton.

Also in attendance: Clerk Julie Gray and Cllr N Chopak.

0 members of the public were present for the meeting.

Record Apologies.

06.23/133:

Cllr Barriball, Cllr Kite and Cllr Harper sent apologies due to work and illness.

Confirm the Minutes of the previous Meeting.

06.23/134:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Monday 15th May 2023. Proposed Cllr Gerry. Seconded Cllr Britton. Unanimous. The Chair, Cllr Snowden signed them as a correct record.

Declarations.

06.23/135:

- (i) There were no declarations.

Dispensations.

06.23/136:

- (i) There were no dispensation requests.

Matters Arising.

06.23/137:

- (i) None.

Report from Cornwall Councillor.

06.23/138:

Cllr Chopak has been appointed Vice-Chair of the Community Area Partnership (CAP). The meeting had a good turn out and most of the 24 parishes attended. It has been decided that the meetings will stay at the Crackington Haven location and meet every quarter. The Partnership is looking for volunteers from Parish Councils to be on two working groups – 6 people; one for the Community Levelling Up Funding and the other on Highways. The term of reference is being changed so the named representative is not the only one that can vote from each Parish.

St Ives Parish Council have taken over parks and car parks from Cornwall Council.

Armed Forces Day is this weekend. It is the first time that it has been held in Cornwall.

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Public Participation.

06.23/139:

There were no members of the public present.

Correspondence.

06.23/140: – all correspondence circulated via email.

- (i) Chief Executive's Bulletin.
- (ii) Keeping Cornwall Updated.
- (iii) Public Spaces Protection Order Consultation.
- (iv) Chief Executive's Bulletin.
- (v) Town & Parish Council Newsletter.
- (vi) Keeping Cornwall Updated.
- (vii) NALC Newsletter.
- (viii) Chief Executive's Bulletin.
- (ix) Keeping Cornwall Updated.
- (x) Info: New CLO for Bude & Camelford CAP.
- (xi) Bude Go Cornwall Roadshow.

Cllr Chopak urged people to attend the Roadshow if possible. It is called the chatty bus, a red double decker, which will be located on the TIC car park in Bude. People can comment and give feedback on public transport in Cornwall.

Planning.

06.23/141:

a) Decision Notices/Updates:

- (i) PA23/02673 | Conversion of barn to dwelling | Redundant Barn Adj To Trebarrow North Tamerton Holsworthy Cornwall EX22 6TE.
APPROVED with conditions. *Works shall not commence during April to October (the Swallow nesting season). Within 1 month of the occupation of the dwelling the residential use of the caravan/mobile home on the site shall cease and the caravan/mobile home shall be removed in its entirety. Prior to the first occupation of the dwelling the boundary treatments to the eastern and western boundaries shall be constructed. The boundary treatments shall be retained and not thereafter be altered or removed, other than by necessary replacement.*
- (ii) PA23/00028/PRE | New TPO for area of mostly beech trees to avoid damage or felling from development | Land North West Of Enfield North Tamerton Holsworthy Cornwall EX22 6TE.
CLOSED – advice given.
- (iii) PA23/01654 | Construction of self-contained annexe | Hornacott Barton Boyton Launceston Cornwall PL15 9RL.
WITHDRAWN.

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) PA23/04324 | Proposed erection of a double garage | Pen Gwel House Boyton Launceston PL15 9RN.

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North Tamerton Parish Council unanimously have no objection to the planning application on the condition it is classed as a non-residential building and it is only to be used as a garage and is incidental to the main property.

Proposed Cllr Snowden. Seconded Cllr Britton.

To receive oral or written reports and authorise any action.

06.23/142:

a) Chairman.

Cllr Snowden met with the worker that cuts the grass and went through the requirements with him. The works are costing nearly double what the Parish Council receive from Cornwall Council for the contract. Cllr Snowden will request that cuttings are not taken away to reduce the cost. A parishioner has also expressed an interest in the cutting of the grass and Cllr Snowden will investigate their costs.

b) The Clerk.

The three ex councillors are removed from the bank account. The Clerk has submitted a variation to the mandate to reduce the authorised signatories to two.

The Clerk enquired about planning training but there is nothing until possibly the Autumn but there is a free refresher on the 11th July that was circulated to the Councillors.

Grant Application,

06.23/143:

K Knott has applied for reimbursement of £260.32 for afternoon teas for the Coronation expenditure.

J Britton has applied for reimbursement of £1,065.89 for Coronation expenditure.

The Clerk has checked the receipts and circulated the applications.

It was proposed to reimburse the costs by Cllr Gerry. Seconded Cllr Snowden. Unanimous.

Litter Picking.

06.23/144:

Cllr Snowden has purchased hoops to put in the telephone box.

Road Signs.

06.23/145:

The gateway sign and the events board payments were due before the next meeting therefore the Clerk paid this fee of £1,101.67 re gateway sign and £207.60 for events board. This was paid by authority of rule 5.5 of the Financial Policy - the Clerk has delegated authority to authorise the payment of items if the due date for payment is before the next scheduled Meeting of Council, where the Clerk certifies that there is no dispute or other reason to delay payment, provided that a list of such payments is brought to the next meeting. The Clerk has certified this and has made the payment. It was proposed unanimously that the payments were to come from the Community Fund.

It was proposed by Cllr Snowden that another Gateway sign be purchased for the other end of the village. Seconded Cllr Gerry. Unanimous.

Defibrillator.

06.23/146:

There was some confusion over the date as the training had been moved to the 28th June due to a clash of bookings. The date has been put on the noticeboards and is on the website.

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Shared Prosperity Fund.

06.23/147:

Levelling up funding is open again for projects of £5k to £100k. The deadline is December or until the money runs out.

A committee is needed to get the project moving and to sort out what the Parish wants. Cllr Snowden will investigate sorting out a date for a community meeting.

Policy Review.

06.23/148:

The Freedom of Information and GDPR review was deferred as Cllr Chopak believe there are some updates that may be need to be taken into account.

Parish Shoot.

06.23/149:

There was no update at this time.

Insurance.

06.23/150:

The Clerk emailed the insurance company concerning the lack of renewal papers. The quote was the same as last year's payment. The payment was due by the 1/6/23 therefore the Clerk paid this fee of £214 by authority of rule 5.5 of the Financial Policy - the Clerk has delegated authority to authorise the payment of items if the due date for payment is before the next scheduled Meeting of Council, where the Clerk certifies that there is no dispute or other reason to delay payment, provided that a list of such payments is bought to the next meeting. The Clerk certified this and has made the payment.

Finance & Legislation.

06.23/151:

- a) Ratification of payments totalling £2,337.88 as per May-June schedule, which includes payments made during the month re minute **06.23/145** and minute **06.23/149**. It was resolved to ratify the payments. Proposed Cllr Gerry. Seconded Cllr Snowden. Unanimous.
- b) To note Bank reconciliations.
- c) To note Income & Bank Balances as per the schedule and reconciliations.

Councillors.

06.23/152:

Cllr Snowden will put in an advertisement for a Parish Councillor in the Tamerton Times.

Parish Matters.

06.23/153:

- a) Parking matters.

A parishioner informed Cllr Britton that there is a problem with parking when there are events on. People park by the lay-by outside her bungalow and if she needs to get out of her drive it is difficult. The land is not owned by the Parish Council and it is believed it is not public highway. Cllr Snowden will take the issue to the Hall Committee to see if it theirs or the Church's land.

- b) Coronation mugs sale proceeds.

The children were all given coronation mugs and the remainder were sold. Cllr Britton will forward the money to the Bell Fund.

Urgent Matters raised with the Chairman since the Agenda was published.

06.23/154:

Cllr Snowden has received an invoice for the renewal of the domain name.

It was proposed that the Parish Council renew by Cllr Snowden. Seconded Cllr Gerry. Unanimous

Date of next meeting and note items from Councillors for the Agenda.

06.23/155:

17th July 2023

Meeting closed at 8.41pm

Signed: _____ Chairman. 17/07/2023

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

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