

North Tamerton Parish Council

Monday 18th September 2023

The meeting of North Tamerton Parish Council was held on the above date at 7:30pm, in Victory Hall.

Councillors Present:

Chairman Cllr Snowden, Vice Chairman Cllr Gerry, Cllr Britton, Cllr Barriball, Cllr Harper.

Also in attendance: Clerk Julie Gray and Cllr N Chopak.

5 members of the public were present for the public participation.

Cllr Snowden opened the meeting and welcomed everyone.

Record and Approve Apologies.

09.23/175:

Cllr Kite did not attend the meeting.

Confirm the Minutes of the previous Meeting.

09.23/176:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Monday 17th July 2023. 3 in favour. 2 abstained, due to not being present at the previous meeting. The Chair, Cllr Snowden signed them as a correct record.

Declarations.

09.23/177:

- (i) There were no Declarations.

Dispensations.

09.23/178:

- (i) There were no dispensation requests.

Matters Arising.

09.23/179:

- (i) None

Public Participation.

09.23/180:

The members of the public discussed Agenda Item 13 – the potential development of the strip of green behind the Parish Hall that the Parish Council purchased from Cornwall Council.

A member of the public discussed Agenda Item 11c – the access road.

Report from Cornwall Councillor.

09.23/181:

There was a Community Area Partnership meeting last Monday. The new Chief Inspector attended and invited to take out on duty with him any Councillors that were interested.

Signed: _____ Chairman. 16/10/2023

Correspondence.

09.23/182: – all correspondence circulated via email.

- (i) Action: Bude & Camelford CAP – Funding Panel & Name of CAP.
- (ii) Town & Parish Council Newsletter.
- (iii) Clean Cornwall Newsletter.
- (iv) Bude Area Community Jury on Climate Change.
- (v) Keeping Cornwall Updated.
- (vi) Chief Executive’s Bulletins.
- (vii) Planning News for Local Councils.
- (viii) Agenda for Strategic Planning Committee.
- (ix) D-Day 80 Anniversary Guide.
- (x) The Rural Bulletin.
- (xi) CALC Executive Board Vacancies.
- (xii) Local Area Energy Plan.
- (xiii) Shared Prosperity Fund Events.
- (xiv) Standards Committee Vacancies.
- (xv) Town & Parish Council Bulletin.
- (xvi) The Rural Bulletin.
- (xvii) Clean Air for Cornwall Workshop.
- (xviii) Bude & Camelford Community Area Partnership Meeting Venue.
- (xix) Let’s Talk Water Invite.
- (xx) CALC Training Schedule.
- (xxi) Affordable Housing Newsletter.

Planning.

09.23/183:

a) Decision Notices/Updates:

- (i) PA23/04324 | Proposed erection of a double garage | Pen Gwel House Boyton Launceston PL15 9RN.
APPROVED. The garage shall be used for purposes incidental to the enjoyment of the dwelling house as such known as Pen Gwel House and for no other purpose.
- (ii) Councillor Chopak made it known that a resident has queried the Community Infrastructure Levy, as it is the highest in Cornwall

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) None

To receive oral or written reports and authorise any action.

09.23/184:

- a) Chairman.

The previous Chairman has passed away and there is a book of condolence in the church.

Cllr Britton suggested having a master sheet for events. The Councillors did not think that one was needed as the events are not a regular occurrence.

Cllr Gerry opined that the lights that were purchased for the Jubilee should be inserted onto the asset register.

Signed: _____Chairman. 16/10/2023

b) The Clerk.

There has been an issue that has arisen with the bank. The business profile team require certified documents. The Clerk is in negotiation as to acceptance of documents.

The Clerk attended the Refuse meeting with Cornwall Council. Everyone will receive a 180l bin or sack, which will hold 3-4 black bags. Each household will receive a 23l food waste container and a smaller one will be supplied to keep in the kitchen. They will supply trial liners for the food caddy but when used up everyone will be expected to purchase their own. The food will be collected weekly and black bags and recycling will be fortnightly. This area will change next year. There will be leaflets, roadshows and radio alerts; the bins will be supplied and calendars with the dates for pick-ups, as these may change. Once the changeover happens the bins that people have now will not be emptied if used and any bags not in the 180l bin will not be removed. If you do not wish to keep your old bins Cornwall Council will pick these up. The new bins cannot be used until stated. If you have special circumstances, which mean you need more than 180l of rubbish each fortnight you can apply for an assessment. They have also started to take commercial waste by arrangement.

There is planning training in the Autumn.

The surveys concerning health etc are on the website.

There is a Cornwall Council budget survey on line.

The Clerk has invoiced Cornwall Council for the grass cutting. It is decided that if the contract is not increased next year we will refuse the agreement.

Highways.

09.23/185:

a) Road Sign.

The gateway sign was received and installed.

Payment was due before the next meeting therefore the Clerk paid this fee of £1,101.07. This was paid by authority of rule 5.5 of the Financial Policy - the Clerk has delegated authority to authorise the payment of items if the due date for payment is before the next scheduled Meeting of Council, where the Clerk certifies that there is no dispute or other reason to delay payment, provided that a list of such payments is brought to the next meeting.

b) Car Park.

Cllr Snowden asked what condition the car park was supposed to be in when it was transferred.

Cllr Chopak states that the car park pot holes were filled in and Cornwall Council no longer have any liability for it. It was suggested that maybe retarmacking could be included in any funding.

c) Access Road.

Cllr Chopak will chase up a response as to who is responsible for the access road.

D Day 80th Anniversary.

09.23/186:

Instructions/suggestions have been received.

The official itinerary is that there is to be a Beacon that is to be lit and an international tribute to be done at 9.15pm on 6/6/24. It was suggested that the church be lit up and a service to be held that the tribute be read out at. Cllr Snowden will discuss this with the warden.

Funding.

09.23/187:

Cllr Snowden is to arrange a meeting in the next fortnight. It will be advertised on the board and word of mouth.

Signed: _____Chairman. 16/10/2023

Policy Review.

09.23/188:

Deferred.

Parish Shoot.

09.23/189:

The Shoot may not happen this year as it has been hard to get people together and there has been lack of communication. Cllr Britton will talk to her contact.

Finance & Legislation.

09.23/190:

- a) Ratification of payments totalling £431.43 as per August-September schedule plus £25.74 for paper and ink.
Concerning the difference in the payment list in August – the grass cutting invoice had increased by £120. Also, there was an outstanding invoice of £192 from September 2022 for a defibrillator battery that has not been paid for (the previous Chair's name was on the order). The Clerk also listed a transfer from the CBF to the main account for the road sign and the battery. It was resolved to ratify the payments.
Proposed Cllr Berry. Seconded Snowden. Unanimous.
- b) To note Bank reconciliations.
- c) To note Income & Bank Balances as per the schedule and reconciliations.

Councillors.

09.23/191:

There were no further completions of the code of conduct. The Clerk will send the video again.

Urgent Matters raised with the Chairman since the Agenda was published.

09.23/192:

Cllr Snowden attended the Hall Committee meeting. There is a plan to refurbish the kitchen. The cost is £20k and the Hall Committee have £25k in funds. It was suggested the Community Benefit Fund be applied for. The Parish Council will look at how much Community Benefit Fund the Hall has received to date but there are other funding streams available. It was also felt that the Hall should be charging for usage to become self-sufficient, as most Parish Halls charge a small fee.

It was brought to Cllr Harper's attention that the churchyard is in need of funds for the mowing. The Community Benefit Fund cannot be used for churches but the Parish Council could discuss budgeting for this in the next year's budget if possible.

There are some hedges that are overhanging the road and causing visibility issues on the road. Cllr Britton will try to contact the landowners.

Date of next meeting and note items from Councillors for the Agenda.

09.23/193:

16th October 2023

Grass cutting
Churchyard.

Meeting closed at 9.28 pm

Signed: _____ Chairman. 16/10/2023

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____Chairman. 16/10/2023