

North Tamerton Parish Council

Monday 20th November 2023

The meeting of North Tamerton Parish Council was held on the above date at 7:30pm, in Victory Hall.

Councillors Present:

Chairman Cllr Snowden, Cllr Britton, Cllr Barriball, Cllr Harper, Cllr Kite, Cllr Williams.

Also in attendance: Clerk Julie Gray.

2 members of the public were present for the meeting.

Cllr Snowden opened the meeting and welcomed everyone.

Record and Approve Apologies.

11.23/215:

Cllr Gerry sent apologies due to personal reasons.

Co-option of New Councillor.

11.23/216:

There was one applicant for the vacancy.

The Parish Council unanimously agreed to the co-option of new Councillor, Marc Williams.

Cllr Williams signed the acceptance of office and approval to receive emails.

Confirm the Minutes of the previous Meeting.

11.23/217:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Monday 16th October 2023. Proposed Cllr Kite. Seconded Cllr Barriball. 4 in favour. 2 abstained, due to not being present at the previous meeting. The Chair, Cllr Snowden signed them as a correct record.

Declarations.

11.23/218:

- (i) Cllr Britton, Cllr Harper and Cllr Williams declared an interest in Agenda item 13 – Community Benefit Fund Application.

Dispensations.

11.23/219:

- (i) There were no dispensation requests.

Matters Arising.

11.23/220:

- (i) None

*****Cllr Harper, Cllr Britton and Cllr Williams left the room*****

Public Participation.

11.23/221:

A member of the public discussed Agenda Item 13 – Community Benefit Fund Application. The application was slightly changed due to high costs of the proposed hatch. The new plan is to use the door as the hatch and to put in a new window.

Signed: _____ Chairman. 15/01/2024

****Cllr Harper, Cllr Britton and Cllr Williams returned to the meeting****

Report from Cornwall Councillor.

11.23/222:

Cllr Chopak sent her apologies.

Correspondence.

11.23/223: – all correspondence circulated via email.

- (i) Chief Executive's Bulletins.
- (ii) Bude Highways Budget Proposal.
- (iii) The Rural Bulletin.
- (iv) Keeping Cornwall Updated.
- (v) Affordable Housing Newsletter.
- (vi) Town & Parish Council Newsletter.
- (vii) Bude & Camelford CAP meeting. The meeting is to be held on 11/12 in Bude Parkhouse Centre.

Planning.

11.23/224:

a) Decision Notices/Updates:

- (i) None

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) PA23/07498 | Conversion of existing agricultural barn to residential dwelling. | Barn Adjacent To Little Alvacott Little Alvacott North Tamerton Holsworthy EX22 6SB.

The application was not listed on the agenda. The Parish Council had originally objected to the application due to the access, which was considered dangerous. The applicant has made an amendment to the plan with a new access. The Parish Council agreed to abide by the planning officer's decision.

To receive oral or written reports and authorise any action.

11.23/225:

a) Chairman.

There was an overpayment made to a Councillor, with some items that were forgotten to be deleted from a receipt. The amount of £22.79 was repaid to the Parish Council's account and this was then transferred to the Community Benefit Fund reserve account

b) The Clerk.

- The Government is introducing new legislation during 2024 known as Martyn's Law, which will have a significant impact on owners and users of public indoor and outdoor space. The scope is vast and will impact on the management of community buildings, schools, health and religious buildings. Parish events including Remembrance Sunday, Christmas lights, markets and fetes/carnivals will also be affected and the council will have shared responsibility if it is organising the event. The legislation is likely to cover gatherings of more than 100 and will apply to premises owners and event organisers, with significant financial penalties for failure to comply. There was an online

Signed: _____Chairman. 15/01/2024

briefing for parish councillors. The slides of the meeting were circulated if any Councillor wishes to view them. Cllr Snowden requested these and the Clerk will forward them to the Parish Hall Committee.

- It was previously mentioned that Cornwall Council was introducing a midnight to 5am switch off for many streetlights across Cornwall, to save carbon and costs. The aim is to start in November for the first 10 parishes and the roll out across the rest of Cornwall will continue over the following months.
- Cornwall Council's Community Capacity Fund team is holding a free event on 21 November from 12.30-4.00pm at St Erme Community Centre that aims to help community groups improve energy efficiency in community buildings they run. This was forwarded to the Parish Hall Committee.
- Cornwall Council's next planning training event for all local councils takes place on 23 November at 4.00-5.30pm. It will focus on Neighbourhood Plans and The Cornwall Local Plan.
- Cornwall Council's Public Health team would like the views about the draft Healthier Weight Strategy for Cornwall via the online survey by Wednesday 31 January
- The Clerk has taken no annual leave therefore will take December off, as it is the end of the annual leave year. The national pay rise has been granted. The December payment list will be added to January's.

Highways.

11.23/226:

Access Road.

Cllr Williams informed the Council that the access road has been repaired.

*****Cllr Harper, Cllr Britton and Cllr Williams left the room*****

Community Benefit Fund Application.

11.23/227:

The Clerk circulated the Parish Hall Committee's request for £5,000.

It was proposed that the funding be granted. 2 in favour, 1 against.

*****Cllr Harper, Cllr Britton and Cllr Williams returned to the meeting*****

It was proposed by Cllr Snowden that the deficit in the Service Level Agreement re grass cutting of the Parish and the Parish Council's wreath be paid by the Community Benefit Fund. The cost is approximately £1,100. The payment amount will be confirmed by the January meeting. Seconded Cllr Harper. Unanimous.

Policy Review.

11.23/228:

The Community Benefit Fund policy was reviewed by the Parish Council. The agreed amendments will be made and circulated to the Councillors and put on the agenda for the next meeting to be authorised.

Website.

11.23/229:

Cllr Harper has found that the Emergency Plan on the website is out of date. The Clerk will remove the Plan and information on St Dennis and the chapel. The Clerk will circulate the Emergency Plan for the Councillors to review and place on the next agenda.

Parish Matters.

11.23/230:

- (i) **Parish Shoot.**

Signed: _____Chairman. 15/01/2024

There is no update at this time.

(ii) Christmas Tree.

Cllr Britton has been informed that the lights that were donated to the Hall are broken. There has been no application for funds to purchase a tree and as there is no meeting until January it is too late for funding requests. It was also felt that there are trees and carols put on by the church over a three day event so this may be just duplicating the events already in place.

(iii) Royal British Legion Collection.

Cllr Britton contacted the Royal British Legion (RBL), who sent 2 collection boxes. It is unknown how much was raised until the RBL inform us of the amount. The Parish is now on the RBL's list and will be sent 3 boxes next year.

Funding.

11.23/231:

Cllr Barriball received an informal estimate of £20 - £30,000 for repair of the car park. Consideration of any funding shall be investigated. Cllr Harper will see if there can be help from the Community to repair the car park.

Cllr Chopak obtained the agreement for the land at the Parish Hall. The Parish Council is not required to build a playpark.

Budget.

11.23/232:

The budget was circulated. After discussion it was found that the precept had to be increased as the budget is in a deficit. The Clerk put forward 5 proposals and calculations of £4,000 - £6,000. Anything below £5,000 may mean the budget will be in deficit. It was proposed by Cllr Snowden that the precept be increased to £5,000. This will increase Band D Council Tax by £10.47 per household per annum. Seconded Cllr Harper. Unanimous.

*****Cllr Williams had to leave the meeting due to another commitment*****

Finance & Legislation.

11.23/233:

- a) Ratification of payments totalling £452.04 as per October - November schedule. J Sachs invoice came in today of £150 and the overpayment was added into the income section, although this was listed in the transfer section to the reserve account.
It was resolved to ratify the payments. Proposed Cllr Barriball. Seconded Cllr Snowden. Unanimous.
- b) The quarterly finance check was completed by Cllr Britton and Cllr Barriball. Noted by Councillors.
- c) To note Bank reconciliations of £4,817.97 and £17,589.64.
- d) To note Income & Bank Balances as per the schedule and reconciliations.

Councillors.

10.23/212:

The Code of Conduct training has been completed by Cllr Harper.

The Clerk will send the training and Register of Interests to the new Councillor once his email has been set up.

Urgent Matters raised with the Chairman since the Agenda was published.

Signed: _____ Chairman. 15/01/2024

10.23/213:

Cllr Britton spoke to the landowner re the hedges. These have now been cut.

Date of next meeting and note items from Councillors for the Agenda.

10.23/214:

15th January 2023

Poppy ribbon
Emergency Plan
Churchyard
CBF Policy

Meeting closed at 9.26 pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____Chairman. 15/01/2024