

North Tamerton Parish Council

Monday 15th January 2024

The meeting of North Tamerton Parish Council was held on the above date at 7:30pm, in Victory Hall.

Councillors Present:

Chairman Cllr Snowden, Cllr Britton, Cllr Barriball, Cllr Harper, Cllr Williams.

Also in attendance: Clerk Julie Gray and Cllr N Chopak.

0 members of the public were present for the meeting.

Cllr Snowden opened the meeting and welcomed everyone.

Record and Approve Apologies.

1.24/237:

Cllr Gerry is attending a meeting on behalf of the Council therefore sent her apologies.

Resignation of Councillor.

1.24/238:

P Kite has resigned from her position as Councillor. A vacancy has been declared and a notice published on the website.

Confirm the Minutes of the previous Meeting.

1.24/239:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Monday 20th November 2023. Proposed Cllr Harper. Seconded Cllr Britton. Unanimous. The Chair, Cllr Snowden, signed them as a correct record.

Declarations.

1.24/240:

- (i) There were no declarations.

Dispensations.

1.24/241:

- (i) There were no dispensation requests.

Matters Arising.

1.24/242:

- (i) None

Public Participation.

1.24/243:

There were no members of the public in attendance.

Report from Cornwall Councillor.

1.24/244:

Cllr Chopak wished everyone a happy new year.

There is a Cornwall Council meeting tomorrow on the proposed budget. There is a £1 million deficit. Adult

Signed: _____Chairman. 19/02/2024

social care is the main expenditure. There is no funding for special educational needs and the education budget has been slashed.

There is further funding available in the Community Levelling Up funding, mainly after Easter.

The Community Area Partnership meeting was held in December and was focused on housing. Cllr Chopak brought three anonymous case studies to the meeting for the members to discuss and everyone felt it was very informative.

The crematorium planning application was refused last week.

Area 1 has begun the new refuse collection programme.

Correspondence.

1.24/245: – all correspondence circulated via email.

- (i) Forthcoming Resurfacing B3254
- (ii) Off Street Parking Order Consultation.
- (iii) Town & Parish Council Newsletter.
- (iv) Agenda: North Cornwall CAP Meeting
- (v) Electric Vehicle Survey.
- (vi) Keeping Cornwall Updated.
- (vii) The Rural Bulletin.

Planning.

1.24/246:

a) Decision Notices/Updates:

- (i) PA23/06444 | Certificate of lawfulness for proposed use for placement of Caravan/ Log Cabin within the residential curtilage of the property for ancillary purposes | Hornacott Barton Boyton Launceston Cornwall PL15 9RL.
CERTIFICATE GRANTED. *The caravan should only be used as ancillary accommodation to the main dwelling, Hornacott Barton. Should the Caravan be used at any time as a separate self-contained unit of accommodation, the use would require planning permission*
- (ii) PA23/07493 | Conversion of Methodist Chapel to three bedroom residential. | North Tamerton Methodist Chapel North Tamerton Holsworthy Cornwall EX22 6RZ.
APPROVED. *The proposed cesspool should be appropriately managed and maintained at all times; to include regular emptying. The cesspool should be fitted with a carbon filter and an appropriate alert system to notify occupants when the tank is nearing capacity.*
- (iii) PA23/07498 | Conversion of existing agricultural barn to residential dwelling. | Barn Adjacent To Little Alvacott Little Alvacott North Tamerton Holsworthy EX22 6SB.
APPROVED. *Before any works are carried out on the site, all land within the visibility splays shall be reduced to a height not exceeding 600mm above the adjoining carriageway level and thereafter no obstruction shall be permitted within the approved visibility splays. Reason: To provide satisfactory sight lines in the interests of highway safety. Prior to the occupation of the dwelling, the two existing outbuildings, sited between the existing building and parking area, to the North East of the existing building shall be permanently removed.*

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) None.

Signed: _____Chairman. 19/02/2024

To receive oral or written reports and authorise any action.

1.24/247:

a) Chairman/Councillor.

Cllr Britton reported back on the Parish Hall AGM: The meeting hall needs to be pre booked for the Parish Council meetings and a charge will be made for the use of the Hall – pricing to be confirmed.

There was a discussion concerning charges made with similar Halls locally, which are approximately £10 – £25.

Cllr Williams agreed to be the Parish Council representative on the Parish Hall committee.

b) The Clerk.

- In December, the Government increased statutory planning fees. The Planning Guarantee for non-major planning applications (including householder developments) has been reduced from 26 to 16 weeks. This means applicants may have their planning fee returned if a decision has not been made within 16 weeks of submitting their application and an extension of time has not been agreed. In light of the above, it is important Cornwall Council receive timely responses to planning consultations. If the Parish Council fail to respond within the 21 day consultation period, the case officer may proceed assuming that no response means that we have no comments to make. Planning Authorities still have the option of using extensions of time, but the government has set out that these should only be used in exceptional circumstances.
- The quarterly check paperwork was supplied to Cllr Harper.
- The mental health plaque has been received. Cllr Snowden will place it.
- The Clerk has added information to the Parish Council website:
 - Information on help with the cost of living.
 - New pin numbers for library memberships are now required.
 - Prenatal and post-natal health & wellbeing information.
 - Electric charging information.
 - Free evening parking in the majority of Cornwall Council car parks until 31/3/24.
 - Childcare choices – tax free childcare, 30 hours childcare and Universal Credit childcare.
 - Measles information.
 - Cornwall Residents Energy Panel information.
 - Healthy Cornwall have information on how to get help to get active, lose weight and stop smoking – in person or online.
 - Health Care survey – do you know where to get help etc.

Cllr Snowden used his discretion to swap agenda item 12 with agenda item 13

Policy Review.

1.24/248:

The amended Community Benefit Fund policy was circulated.

Cllr Snowden proposed the Parish Council authorise the changes. Seconded Cllr Barriball. Unanimous.

Community Benefit Fund Application.

1.24/249:

As per last month's meeting the grass cutting shortfall has now been finalised. The Parish Council Application is for £1,192.26. Grass cutting costs were £1,410 and the Parish Council received £643.69 leaving a £766.31 deficit. The rest of the amount, £425.95, is made up from the deficit of 2022, as no claim was made for the deficit that year.

It was proposed by Cllr Snowden that the funding be granted. Seconded Cllr Barriball. Unanimous

Meeting Dates.

Signed: _____ Chairman. 19/02/2024

1.24/250:

The dates for the Parish Council meetings, for the purpose of booking these with the Parish Hall, until April 2025 are:

15/1/24
19/2/24
18/3/24
22/4/24
20/5/24
17/6/24
15/7/24
18/9/24
21/10/24
18/11/24
20/1/25
17/2/25
17/3/25

April 2024 meeting has been moved back a week, as the Clerk is away.

The Councillors unanimously agreed the dates. The Clerk will confirm these with the Parish Hall.

Parish Matters.

1.24/251:

(i) Parish Shoot.

The Clerk received an email from Boyton Parish Council requesting an update. Cllr Gerry was not in attendance. The Clerk will send the email on to Cllr Snowden who will discuss with Cllr Gerry and respond to the email.

Budget.

1.24/252:

There was no amount in the budget for the use of the Parish Hall therefore the Councillors unanimously agreed that the budget be amended once the fee is confirmed.

Finance & Legislation.

1.24/253:

- a) Ratification of payments totalling £6,589.80 as per November - January schedule. An error was made in the gross cutting amount on the payment list that was circulated – increased to £1,192.26

It was resolved to ratify the payments.

Proposed Cllr Snowden. Seconded Cllr Williams. Unanimous.

- b) To note Bank reconciliations at 1/1/24 of £4,327.38 and £17,630.89.
- c) To note Income & Bank Balances as per the schedule and reconciliations.

Councillors.

1.24/254:

The Code of Conduct training has now been completed by Cllr Snowden.

The Clerk has sent the Register of Interest form and the Code of Conduct link to the new Councillor.

Urgent Matters raised with the Chairman since the Agenda was published.

1.24/255:

None

Signed: _____Chairman. 19/02/2024

Date of next meeting and note items from Councillors for the Agenda.

1.24/256:

19th February 2024

Meeting closed at 8.37pm

Website – to be a standard Agenda Item

Poppy ribbon

Emergency Plan

Grass cutting

Defibrillator update and pads.

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____Chairman. 19/02/2024