

North Tamerton Parish Council

Monday 20th May 2024

The meeting of North Tamerton Parish Council was held on the above date at 8:00pm, in Victory Hall.

Councillors Present:

Chair Cllr Snowden, Vice-Chair Cllr Williams, Cllr Britton, Cllr Barriball, Cllr Harper, Cllr Gerry.

Also in attendance: Clerk Julie Gray.

0 members of the public were present for the meeting.

Cllr Snowden opened the meeting and welcomed everyone then Cllr Snowden and Cllr Gerry stood down from office.

Election of Chairman & Chairman's Declaration.

05.24/23:

Cllr Barriball nominated Cllr Snowden for Chairman, seconded by Cllr Britton with unanimous approval. Cllr Snowden accepted the position.

Election of Vice-Chair.

05.24/24:

Cllr Harper nominated Cllr Williams for Vice-Chairman, seconded by Cllr Snowden with unanimous approval. Cllr Williams accepted the position.

Record and Approve Apologies.

5.24/25:

All Councillors were in attendance.

Confirm the Minutes of the previous Meeting.

5.24/26:

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Monday 15th April 2024. Proposed Cllr Britton. Seconded Cllr Barriball. 5 in favour. 1 abstained, due to not being present at the previous meeting. The Chair, Cllr Snowden, signed them as a correct record.

Declarations.

5.24/27:

- (i) There were no declarations.

Dispensations.

5.24/28:

- (i) There were no dispensation requests.

Matters Arising.

5.24/29:

- (i) None

Public Participation.

5.24/30:

Signed: _____Chairman. 17/06/2024

There were no members of the public present.

Report from Cornwall Councillor.

5.24/31:

Cllr Chopak gave her apologies.

Correspondence.

5.24/32: – all correspondence circulated via email.

- (i) Town and Prish Council Bulletin.
- (ii) Chief Executive's Bulletins.
- (iii) Planning News for Local Councils.
- (iv) Keeping Cornwall Updated.
- (v) CALC Biodiversity Net Gain Presentation Invite.
- (vi) The Rural Bulletin.
- (vii) Listening to Residents 2024: Bude Event.
- (viii) Town & Parish Council Newsletter.
- (ix) Affordable Housing Newsletter.

Planning.

5.24/33:

a) Decision Notices/Updates:

- (i) PA24/02721 | 1no. New dwelling | Little Alvacott North Tamerton Holsworthy Cornwall EX22 6SB.
No comment was given from the Parish Council.

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) None.

To receive oral or written reports and authorise any action.

5.24/34:

a) Chairman / Councillor.

Cllr Snowden thanked the Councillors for their efforts this past 12 months.

b) The Clerk.

- Cllr Williams undertook the quarterly check. There were no concerns.

****Cllr Williams left the meeting****

- There is a Local Council training session on Thurs 13 June, 4.00-5.30: Short term lets and Article 4s; Community led projects in planning. If anyone wishes to attend, they should contact the Clerk.
- On Monday 3rd June 2024 at 10.00am CALC will be hosting a Teams on a Cornwall Council Budget Update 2024/25 for Town and Parish Councils along with information relating to the Second Homes Council Tax Premium.
- The Clerk attended a free Auditor taster training. The Parish Council unanimously agreed to further training at the cost of £40.
- The North Cornwall Community Area Partnership (CAP) Annual General Meeting will be held on Monday 10th June 6.30pm at The Parkhouse Centre as a hybrid meeting. The Parish Council needs to update the Council's named CAP Parish Council Representatives for 2024/25 by Monday 3 June

Signed: _____Chairman. 17/06/2024

2024. Cllr Snowden will let the Clerk know before the deadline.

- The Clerk has added new information to the Parish Council website:
Lost dogs;
Dog beach restrictions;
Win a free office for a year;
Taking part of a scientific effort to monitor coastline changes;
Library;
Introduction to climate change;
Free 'Move More' classes for over 65s;
Rare seahorse spotted of Cornwall;
Free radiator reflector fitting.

Community Benefit Application.

5.24/35:

The Clerk circulated a choice of benches of varying prices for tables with wheelchair access. The Clerk will see if there is a cheaper option for the first bench. Due to time constraints, it was proposed by Cllr Snowden the Clerk circulate a cheaper option and upon agreement 3 benches are purchased with Community Benefit Funds with the total purchase price to be no more than £2,300. Seconded Cllr Harper. Unanimous.

Cllr Snowden researched a dog bin:

2024/25 – initial cost £951.47 (including purchase and installation cost of £658.51). The cost for emptying for 2024/25 will be pro rata depending on when emptying starts.

2025/26 – annual cost £292.96 (subject to any price rise).

It was proposed by Cllr Snowden that a dog bin be purchased using Community Benefit Funds. Ongoing costs will be out of precept due to this being maintenance thereby not being eligible for funding. Seconded Cllr Harper. Unanimous.

Emergency Plan.

5.24/36:

Amendments were suggested at the meeting, therefore Cllr Gerry will amend then circulate before the next meeting.

Annual Accounts.

5.24/37:

The clerk provided Annual Accounts for the year ending 31.3.2024. This was circulated to the Councillors. This was noted by the Councillors.

Financial Regulations Review.

5.24/38:

The Clerk circulated the new Financial Regulations.

The Parish Council unanimously agreed to adopt the new regulations.

Risk Assessment.

5.24/39:

The Clerk circulated the risk assessment. This was unanimously approved.

Audit 2023/24.

05.24/40:

Signed: _____ Chairman. 17/06/2024

a) Internal Audit Update.

The Clerk advised that having looked into the criteria, it appears that North Tamerton Parish Council are exempt from intermediate audit, as they are under the review limit. The Internal Auditor (IA) will review the Parish Council by next month's meeting. The Clerk needs to receive the quarterly check paperwork prior to appointing the IA in order for the IA to receive all of the paperwork.

b) Section 1 – Approve 2023/2024 Annual Governance Statement.

It was resolved that responses to number 1-8 are affirmative and number 9 not applicable. Proposed Cllr Barriball. Seconded Cllr Harper. Unanimous. Cllr Snowden signed the statement.

c) Section 2 – Approve 2023/2024 Accounting Statements.

Copies of the completed Section 2 have been circulated. The Clerk certified the accounts. It was resolved to approve the Accounting Statements. Proposed Cllr Harper. Seconded Cllr Britton. Unanimous. Cllr Snowden signed the statement.

d) Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return.

Confirmation of the dates of the period for the exercise of public rights & Announcement was made by Cllr Snowden.

Parish Matters.

5.24/41:

(i) Village Information Board.

A member of the public suggested an information board for the parish. It was felt that input needed to be obtained from parishioners and a working group would be set up to further this.

Finance & Legislation.

5.24/42:

- a) Ratification of payments totalling £825.89 as per April-May schedule. It was resolved to ratify the payments. Proposed Cllr Barriball. Seconded Britton. Unanimous.
- b) To note Bank reconciliations at 1/5/24 of £5,785.11 and £20,962.52.
- c) To note Income & Bank Balances as per the schedule and reconciliations.

Urgent Matters raised with the Chairman since the Agenda was published.

5.24/43:

None.

Date of next meeting and note items from Councillors for the Agenda.

5.24/44:

17th June 2024 @ 7.30pm

Meeting closed at 8.58pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____ Chairman. 17/06/2024