

**TO BE SUBMITTED TO BDO LLP WITH THE ANNUAL RETURN AND SUPPORTING INFORMATION**

NAME OF SMALLER AUTHORITY:	<b>North Tamerton Parish Council</b>
DATE INSPECTION PERIOD COMMENCED:	18 <sup>th</sup> June 2024
DATE INSPECTION PERIOD ENDS:	29 <sup>th</sup> July 2024

Please note this information must be provided to the auditor in accordance with the Accounts and Audit Regulations 2015.

#### IMPORTANT TIPS

##### DOs

- The inspection period must be for a period of 30 (thirty) working days.
- It must include the first 10 working days of July.
- The earliest the inspection period can commence is Monday 3 June ending on Friday 12 July 2024
- The latest the inspection period can commence is Monday 3 July ending on Friday 11 August 2024
- The inspection period must start the day at least the day after the notice, approved section 1 and approved section 2 are published on your website (parish meetings must publish it somewhere conspicuous).

##### DON'Ts

- The inspection period should not be commencing before the annual governance statement and accounting statements are approved. The inspection period should not be commencing on a date on or after 2 July 2024

Dates ranges are available on the extranet under Help Documents.