

# North Tamerton Parish Council

Monday 17th June 2024

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The meeting of North Tamerton Parish Council was held on the above date at 7:30pm, in Victory Hall.

## **Councillors Present:**

Chair Cllr Snowden, Vice-chair Cllr Williams, Cllr Britton, Cllr Barriball, Cllr Gerry.

**Also in attendance:** Clerk Julie Gray.

6 members of the public were present for the meeting.

Cllr Snowden opened the meeting and welcomed everyone.

## **Record and Approve Apologies.**

### **6.24/45:**

Cllr Harper sent her apologies.

## **Confirm the Minutes of the previous Meeting.**

### **6.24/46:**

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Monday 20<sup>th</sup> May 2024. Proposed Cllr Gerry. Seconded Cllr Williams. Unanimous. The Chair, Cllr Snowden, signed them as a correct record.

## **Declarations.**

### **6.24/47:**

- (i) There were no declarations.

## **Dispensations.**

### **6.24/48:**

- (i) There were no dispensation requests.

## **Matters Arising.**

### **6.24/49:**

- (i) The picnic benches have been purchased and delivered.

## **Public Participation.**

### **6.24/50:**

A member of the public spoke on a number of matters that were not on the agenda.

The member of public asked what the progress was on agenda Item 17i) Village Information Board.

A member of the public spoke in support of Agenda Item 10b)(i) Planning Application PA24/03233.

## **Complaint.**

### **6.24/51:**

**\*\*Cllr Snowden left the meeting\*\***

**\*\*Vice-Chair Cllr Williams chaired the meeting\*\***

A complaint was made that the Hall secretary was named at the Annual Parish Meeting (APM) as being at fault for the lack of advertising of the APM on the board outside the Hall. The Parish Council apologised and no blame was intended or was to be attributed to the complainant.

The Clerk apologised for her mistake in trying to alleviate the situation and there was no intention to

Signed: \_\_\_\_\_ Chairman. 15/07/2024

question the character of the witnesses.

**\*\*Cllr Snowden returned to the meeting\*\***

**\*\*The Chair used his discretion to bring forward Agenda Item 11a) \*\***

**To receive oral or written reports and authorise any action.**

**6.24/52:**

a) Chairman

Cllr Snowden stepped down as Chairman and resigned as a Councillor.

**\*\*Vice-Chair Cllr Williams chaired the meeting\*\***

**Report from Cornwall Councillor.**

**6.24/53:**

Cllr Chopak was not in attendance.

**Correspondence.**

**6.24/54:** – all correspondence circulated via email.

- (i) Chief Executive's Bulletins.
- (ii) Keeping Cornwall Updated.
- (iii) Cornwall Council Finance Briefing slides.
- (iv) Prior Notification for Temporary Recreational Campsite.

**Planning.**

**6.24/55:**

**a) Decision Notices/Updates:**

- (i) PA24/02721 | 1no. New dwelling | Little Alvacott North Tamerton Holsworthy Cornwall EX22 6SB.  
**APPROVED.** *Before any building or engineering works are carried out on the site, the new entrance shall be formed and all land within the visibility splays shall be reduced to a height not exceeding 600mm above the adjoining carriageway level and thereafter no obstruction shall be permitted within the approved visibility splays. Prior to the occupation of the dwelling the existing access shall be permanently blocked up.*

**b) Planning Applications/Appeals:**

*Any late planning applications received will be discussed but not decided under this section.*

- (i) PA24/03233 | Proposed temporary siting of mobile home for agricultural worker | Land South West Of Thorndons North Tamerton Holsworthy EX22 6RL.

The Parish Council unanimously supports the application on condition that the mobile home is tied to the business and Highways is consulted due to the possible danger of the access.

**To receive oral or written reports and authorise any action.**

**6.24/56:**

a) Councillor.

Cllr Gerry attended the Community Area Partnership (CAP) meeting. The meeting was on health and wellbeing and what CAP are doing was discussed. A community chest payment of £12,000 has been donated to them.

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The police also gave a report: There has been an increase in police support re drug problems; the airfield is being policed; and there are two mobile police stations in the Bude area.

There is a Community Café in Berries Avenue that has activities and assistance can be obtained there and at the Neetside Hub.

On the 3<sup>rd</sup> August there will be a number of NHS screening services in Bude.

Waste recycling was also discussed.

b) The Clerk.

- The Good Councillor Guide has been updated.
- The Clerk has added new information to the Parish Council website:  
Launch of a new website: Family Information Service;  
Planning Permission & Development for Businesses free webinar;  
Fire escape plan;  
Diabetes support;  
Recycling and Collections survey;  
Voting registration;  
Applying to help out at the elections;  
20mph roll out information;  
Why there are many potholes film;  
What happens when you report pot holes film.

### **Emergency Plan.**

#### **6.24/57:**

Cllr Gerry circulated the updated Emergency Plan. The Council unanimously agreed to adopt the plan and for the Clerk to amend the names of Councillors. If there are any future appointments or resignations the Plan will not be returned to be adopted but the Clerk will amend and will notify Cornwall Council of the change.

### **Website.**

#### **6.24/58:**

The Clerk contacted a local computer service concerning the community pages on the website. The service has tested the calendar plugin that is used and he should be able to set up users being able to log on, edit their own pages and add/edit their own calendar entries. The cost is estimated between £60 and £120 including VAT.

The Councillors will enquire which Community Groups would like a page and will contact the Clerk with the details.

### **Asset Register.**

#### **6.24/59:**

The Asset Register was approved.

### **Portfolio Review.**

#### **6.24/60:**

The Councillors went through the portfolio and amendments were made.

Councillor Portfolio	Name of Councillor
Community Area Partnership	Cllr Gerry

Signed: \_\_\_\_\_ Chairman. 15/07/2024

Defibrillator	Cllr Harper & Cllr Barriball
Emergency Planning	Cllr Gerry
Finance	Cllr Britton
Maintenance	All Councillors
Noticeboard	Cllr Williams
Parish Hall	Cllr Harper
Planning	Cllr Harper & Cllr Gerry
Telephone Box	Cllr Harper
Transport (potholes etc)	All Councillors
War Memorial	Cllr Harper
Website	Cllr Williams

### **Audit 2023/24.**

#### **6.24/61:**

##### **a) Internal Audit Update.**

The Internal Audit has been completed. An invoice has been received for £45.

##### **b) Certificate of Exemption.**

The bank reconciliation was circulated to the Councillors. It was resolved that the income and expenditure was agreed and the Parish Council will comply with publication requirements. Proposed Cllr Williams. Seconded Cllr Gerry. Unanimous. The Certificate was signed by the Clerk and Cllr Williams.

### **Parish Matters.**

#### **6.24/62:**

##### **(i) Village Information Board.**

It was agreed that a meeting concerning the proposed Information Board would be held prior to the Parish Council meeting at 7pm. Cllr Britton will request that the Hall advertise the event on the parish board; Cllr Williams will create a notice and place in the noticeboard; and the Clerk will place the notice on the website.

### **Finance & Legislation.**

#### **6.24/63:**

- a) Ratification of payments totalling £1,779.04 as per May-June schedule. It was resolved to ratify the payments.  
Proposed Cllr Barriball. Seconded Cllr Britton. Unanimous.
- b) To note Bank reconciliations at 1/6/24 of £5,635.48 and £20,988.34.
- c) To note Income & Bank Balances as per the schedule and reconciliations.

### **Urgent Matters raised with the Chairman since the Agenda was published.**

#### **6.24/64:**

None.

Signed: \_\_\_\_\_ Chairman. 15/07/2024

**Date of next meeting and note items from Councillors for the Agenda.**

**6.24/65:**

15<sup>th</sup> July 2024 @ 7.30pm

Tamerton Times.

Meeting closed at 10.02pm

**PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)**

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: \_\_\_\_\_Chairman. 15/07/2024