North Tamerton Parish Council

Monday 18th May 2026

The meeting of North Tamerton Parish Council was held on the above date at 7:30pm, in Victory Hall.

Councillors Present:
Chair Cllr B Harper, Vice-chair Cllr Willetts, Cllr Whitmill, Cllr Channing, Cllr Risdon, Cllr S Harper, Cllr Mawtus.

Also in attendance: None.

1 member of the public was present for the meeting.

Cllr B Harper opened the meeting and welcomed everyone.

Election of Chair & Chairman's Declaration.
5.26/26:
Cllr S Harper called upon the Councillors to nominate a Chair. Cllr Whitmill nominated Cllr B Harper for Chairman, seconded by Cllr Mawtus with unanimous approval. Cllr B Harper accepted and the Chairman's Declaration was signed and witnessed.

Election of Vice-Chair.
5.26/27:
Cllr Whitmill nominated Cllr Willetts for Vice-chairman, seconded by Cllr Mawtus with unanimous approval.

Record and Approve Apologies.
5.26/28:
All Councillors were in attendance.

Confirm the Minutes of the previous Meeting.
5.26/29:
It was unanimously resolved to approve the minutes and ratify all decisions made at the meeting held on Monday 20th April 2026. The Chair, Cllr B Harper, signed them as a correct record

Declarations.
5.26/30:
(i) There were no declarations.

Dispensations.
5.26/31:
(i) There were no dispensation requests received by the Clerk.

Matters Arising.
5.26/32:
(i) None.

Public Participation.
5.26/33:
None.

Signed: _____Chairman. 20/07/2026

Report from Cornwall Councillor.
5.26/34:
Cllr Chopak sent her apologies.

Correspondence.
5.26/35: – all correspondence circulated via email.

(i) RSN Newsletter.
(ii) Notice of Intention to Commence the Cornwall Local Plan. **Cllr Willetts will register an interest.**
(iii) Joint Letter to Local Councils re Public Realm.
(iv) Town & Parish Council Newsletter.
(v) Keeping Cornwall Updated.

Planning.
5.26/36:

a) Decision Notices/Updates:

(i) None.

b) Planning Applications/Appeals:
Any late planning applications received will be discussed but not decided under this section.

(i) None.

To receive oral or written reports and authorise any action.
5.26/37:

a) Chairman / Councillor.

Cllr B Harper outlined the individual responsibilities of the Councillors.
The main achievement of the first year of the new Council was the unlocking access to the Community Benefit Fund resulting in grants being awarded to the Parish Hall, the Skittle Club and the Graveyard Committee. It also encouraged community group events by paying for the hire of the Hall. The Council has established good links with Cornwall Highways Department, resulting in remedial works being carried out throughout the parish road structure. The Council is a strong and cohesive unit with many skills, which are all being used to good effect.

b) The Clerk.

None.

Grant Applications.
5.26/38:

i. Skittles.

The Ladies Skittles team requested funding for the season hire of the Parish Hall.
It was unanimously agreed to pay for the season's hire.

ii. St Denny's.

St Denny's requested payment of the Hall hire sum for the coffee morning they held.
It was unanimously agreed to pay for the hire of the Hall.

iii. Victory Hall

Victory Hall have requested payment for a site visit to assess the roof condition and provide a report, with the intention of having solar panels mounted to ease energy costs on the hall.
It was unanimously agreed to pay for the visit.

Noticeboard Purchase.
5.26/39:
It was unanimously agreed to purchase a new noticeboard with funds from the Community Benefit Fund. Cllr B Harper will obtain an updated quote from JAG Signs. The noticeboard will be single-sided with the possibility of it being lit by solar power.
Cllr Mawtus will enquire as to the costs of the solar installation.

Audit 2025 - 2026.
5.26/40:

a) Internal Audit Update.

The Internal Audit Report was circulated and noted.

b) Section 1 – Approve 2025/2026 Annual Governance Statement.

The statement was reviewed and unanimously approved.

c) Section 2 – Approve 2025/2026 Accounting Statements.

The Councillors considered and approved the accounts. The Chair, Cllr B Harper, signed the accounts.

d) Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return

Cllr B Harper announced that the exercise of public rights commences on 3rd June until 14th July.

e) Certificate of Exemption.

North Tamerton Parish Council certifies that they satisfy the conditions of an exemption. The Clerk and the Chair, Cllr B Harper, signed the exemption.
The Clerk will submit the exemption to the external auditor and publish the documents on the website.

Emergency Plan.
5.26/41:
The Councillors unanimously confirmed the Emergency Plan. The Clerk will send it to Cornwall Council.

Finance & Legislation.
5.26/42:

a) Ratification of payments totalling £1,260.64 as per May-June schedule plus the payments of the grants awarded today. It was unanimously resolved to ratify the payments.
b) To note Bank reconciliations at 1/05/26 of £7,143.60 and £33,219.49.
c) To note Income & Bank Balances as per the schedule and reconciliations.

To receive comments and ideas on parish matters not on the agenda and urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next available meeting.
5.26/43:
None.

Signed: _____Chairman. 20/07/2026

Date of next meeting.
5.26/44:
20th July 2026 @ 7.30pm

Meeting closed at 8.40pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)
During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.
When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: _____Chairman. 20/07/2026